綜合練習題

Directions: For each question you will see a sentence with a missing word. Four possible answers follow the sentence. Choose the best answer to complete the sentence.

1. Because this issue is, we will only divulge information on a need-to-know basis. (A) abstract
(B) confidential
(C) mysterious
(D) beneficial
2. I can't decide between these two destinations, you choose the vacation you are
most partial to.
(A) because
(B) and
(C) so
(D) moreover
3. I'm having difficulty distinguishing these two kinds of wallpaper because the patterns are so similar.
(A) from
(B) between
(C) among
(D) with
4. Ms. Burns shot down the proposal because it wasn't financially
(A) viable
(B) capable
(C) purchasable
(D) avoidable
5. Mr. Hong is a member of the community because of all the causes he
champions.
(A) respect
(B) respecting
(C) respected
(D) respects
(2) respects
6. the proposal was presented, I wrote and submitted a summary to Mr. Levi.
(A) During
(B) Until
(C) When
(D) After

7. The salesman by all the compliments given to him at his retirement party.
(A) was flattered
(B) was flattering
(C) were flattered
(D) were flattering
8. Please be aware that this kind of medication may result in drowsiness.
(A) eating
(B) losing
(C) buying
(D) taking
9. We have yet to the funds needed to complete for the new science complex.
(A) allocate
(B) coordinate
(C) modify
(D) sort
10. Even though the facts are before us, there is no way of making an accurate
(A) prevention
(B) prediction
(C) precaution
(D) preservation
11. The accountant was totally annoyed that we didn't to the budget.
(A) apply
(B) persist
(C) stick
(D) remain
12. the pamphlet with that many flaws is only going to make Mrs. Axel angry.
(A) Print
(B) Prints
(C) Printed
(D) Printing
(D) Timoning
13. Of all the proposals presented, I think Linda's is the most because it will be
the easiest and most cost-effective to implement.
(A) knowledgeable
(B) viable
(C) comprehensible
(D) remarkable
14. Rather than procrastinating for such a long time, you should be more about
getting your work done.

	(A) attentive
	(B) casual
	(C) impulsive
	(D) natural
15.	Any jewelry is worth over \$5000 can go in the vault.
	(A) who
	(B) that
	(C) whose
	(D) it
16.	Assuming that customers will just walk into your store without any advertising seems like an unrealistic
	(A) expect
	(B) expecting
	(C) expects
	(D) expectation
17.	Even though there are some formidable obstacles to overcome, we still need those
	building plans next week.
	(A) until
	(B) near
	(C) in
	(D) by
18.	The pollsters were totally off the mark because they didn't unregistered voters.
	(A) take into account
	(B) take account
	(C) accounts for
	(D) account of
19.	Their semiconductor factory, currently employs 350 employees, will move its operations overseas next year.
	(A) where
	(B) they
	(C) it
	(D) which
20.	you require more information about the project, you can call me over the
	weekend.
	(A) May
	(B) Should
	(C) Would
	(D) Could

21. Pay scales are evaluated only after the previous year's earnings are posted. (A) principally
(B) especially
(C) predominately
(D) usually
22. No effort was spared when the business was launched; in the end there was no consumer interest.
(A) and
(B) or
(C) but
(D) therefore
23. recently has his stock portfolio produced the kind of returns that would allow him to retire comfortably. (A) While
(B) Only
(C) Besides
(D) Thus
24. Since founding the law firm, we have developed an extensive client list; we
are located in over 90 countries worldwide.
(A) moreover
(B) however
(C) though
(D) therefore
25. The vice president Mr. Smith demonstrate the new product, but decided to
give a less seasoned employee a try.
(A) let
(B) will let
(C) could have let
(D) has let
26. Publishing companies have to their range of titles to remain competitive.
(A) expands
(B) expansion
(C) expand
(D) expanding
27. The judge's decision was unexpected quite frankly out of character.
(A) but
(B) then
(C) because
(D) and

28. It is obvious that those companies that buy in bulk will receive a far discount.
(A) greater
(B) more great
(C) great
(D) greater than
29. Though the news editor was satisfied with the layout of the story, he insisted that
the writer make up a different
(A) deadline
(B) template
(C) frontpage
(D) headline
30. The marketing firm is looking for an enthusiastic and ambitious economist to take
over management of the Berlin
(A) station
(B) office
(C) position
(D) slot
31. The economic has adversely affected many parts of the technology industry.
(A) upturn
(B) downturn
(C) countdown
(D) roundup
32. Practically from our division was chosen to represent our company at last
year's conference.
(A) each one
(B) anybody
(C) everyone
(D) somebody
33. Starting this year, the fee for all courses is subject to change without
(A) notice
(B) elucidation
(C) remark
(D) conclusion
34 A -1:11 - 12 - 12 - 12 - 12 - 12 - 12 - 1
34. A child and its mother were unhurt in the collapsed house after the earthquake.
(A) to be found
(B) among those discovered
(C) found with
(D) those discovered among

 35. The demonstrators left the building only when they were assured that their demands would be (A) met (B) meet (C) meeting (D) to meet
 36. Mrs. Kretz's presentation about recent economic indicators was not only precise also insightful. (A) nor (B) because (C) yet (D) but
 37. In this company there is little reason for managers to part-time employees. (A) supervisory (B) supervise (C) supervision (D) supervisor
 38. The comptroller is looking for an organized and secretary to work three days per week. (A) integrated (B) frustrated (C) dedicated (D) situated
 39. For veteran teachers those new to the profession, today's seminar on early retirement is a must. (A) also for (B) in addition (C) as well as (D) more so
 40. Space in our company is according to need. (A) abbreviated (B) allocated (C) appreciated (D) associated

	=			-	ases underlined. The phrase or word that is	-
41.	The lecture on m	nutual funds <u>start</u> E		l be held by le	ecture hall 1-B.	
42.	The head office	implements his r B	new policies <u>only</u>		<u>nder</u> retired. O	
43.	Mrs. Franks wor	us the contract	because of their C	superior skills	in contract negotiation	on.
44.	The legal disputed break off diplo	A	eame so ugly that B	both countrie	s threatened to	
45.	Mr. Parker had in position.	ncreased our clie A	ent base <u>by</u> ten pe B	ercent <u>since ta</u> C	king over the sales ma D	anager
46.	Have no knowled		<u>vs,</u> Mrs. Green <u>d</u> B	ecided to cont	act the <u>in-house</u> lawy D	er.
47.	Freshly grounded A	d coffee beans of B	ften <u>produce</u> a str C	ong <u>yet pleas</u> D	ant aroma.	
48.	We <u>still don't ha</u> A	ve enough inform B	mations to make C	an <u>informed d</u> D	ecision about tax refo	rm.
49.	There is still man	ny unanswered q B	uestions we <u>have</u>	<u>e about</u> next <u>y</u> C	<u>ear's</u> budget proposal D	
50.	A	В	vidually investm	C	ing the choice to	
51.	The recent repor	t <u>for job losses</u> <u>h</u> A	as ignited fears t B	hat the countr	y <u>is slipping</u> <u>into</u> a red C D	cession.

Part II

52.	Twenty-four l	hour convenient sto	ores have been <u>pop</u>	ping up all ove	er <u>our</u> city.	
	A	В		C	D	
53.	A hotel's quic	ck service <u>prompte</u> B	d Simon <u>to give</u> bo C	oth a <u>verbal and</u> D	d written comp	liment.
54.	Anyone posse A	essing one of these	discount cards <u>mu</u> B	=	xes and service C	e fees to be waived. D
55.	Please refer to	o the <u>graphs</u> , <u>which</u> A B	can found in the a	appendix at the	e back <u>of the</u> pa D	mphlet.
56.	The <u>critical</u> at A	cclaimed musicians	s <u>were greeted</u> at the	ne airport <u>by a</u>	barrage of scre C	aming fans. D
57.	The chief arch	<u>hitecture</u> summone B	d <u>all the engineers</u> C	for a quick rev D	view of this mo	nth's project.
58.	The grocery of A	decided <u>he would</u> re B	enovate so he <u>coul</u>	d make more re C	oom for the <u>pro</u>	oduce department. D
59.		d countries <u>changed</u> A A A A A A A A A A A A A		s <u>when became</u> B	<u>e</u> obvious that <u>c</u>	leveloping countries C
60.	Come August A for over ten D	=	nave been providin B	g Internet <u>safe</u> (=	mers

Part III

Directions: Questions 61—100 are based on various forms of reading material designed to evaluate your ability to understand written English. The selections may include news and magazine articles, ads, announcements, maps, charts, graphs and various types of correspondence.

Each passage is followed by several questions. Each question is followed by four answer choices. Choose the best response to the question based on what is stated or implied in the corresponding article.

Great Business Opportunity!

We are looking for a buyer with vision, marketing know-how and available working capital. After spending two years renovating the store, the two owners who took over this franchise a decade ago do not have the capital necessary to continue a strong marketing effort and have both returned to corporate work. If you love golf and love to build businesses, this is the right opportunity for you. The store which was opened is located in a busy shopping district, and it's 3,200 square feet includes an open and spacious display of clubs, bags, clothing, shoes, supplies and gifts. We carry all the big name brands in golf and offer custom fitted and built clubs designed with the latest in computer technology. The store has a clean, well-equipped and efficient repair center and a full-swing driving cage for test-driving new clubs, designing custom clubs and providing in-store instruction. For more information call Carla at 112 02 0021 or email her at reliablesale@business.com. Please, serious

- **61.** Where will a person most likely find this announcement?
 - (A) At a golf course
 - (B) In a golf store
 - (C) On a community bulletin board
 - (D) On a retail investment
- **62.** How long has the business been operating?
 - (A) 2 years
 - (B) 10 years
 - (C) 12 years
 - (D) Over 20 years
- **63.** Who should call if interested?
 - (A) People who want their own business
 - (B) Frequent clients of the franchise
 - (C) Those who are interested in golf
 - (D) The owner of the clubhouse

Big Sale

Technology is advancing at lightning speed and this means we have to unload all of last year's products to make way for new inventory. That translates into unbelievably crazy prices for you! Check it out:

Power Pic 5000 Smart Autofocus Image Stabilization 16 megapixels

Last year's list price was over \$400 but now we're making it available for \$350. We'll even throw in a telephoto lens for only\$125.

Come visit our factory outlet located in Sedgley Hills off Highway 7

Become a member for an extra \$75, and we'll throw in a 32GB memory card, carrying case, and a three-year unconditional warranty.

- **64.** What is the item being advertised?
 - (A) A computer
 - (B) A camera
 - (C) A television
 - (D) A phone
- **65.** How much does the item cost after the discount?
 - (A) \$75
 - (B) \$125
 - (C) \$350
 - (D) \$400
- **66.** What is the benefit of becoming a member?
 - (A) A free upgrade
 - (B) Extra accessories
 - (C) Repairs at a reduced charge
 - (D) Discounts on other products

Silver Manor Senior Living Center

Where being a senior is freedom

Attention: All residents of Silver Manor From: Jackson Lee, Resident Manager

A number of residents in our building have complained about receiving unsolicited phone calls. Though we don't discourage people from using the phone as a medium to buy and sell, there are those out there who are simply trying to take advantage of you. Always think twice if someone you don't know asks for details of your bank or credit card account over the telephone. It may be an attempt by unscrupulous fraudsters to gain access to your money.

If you do receive a telephone call that you feel uneasy about, don't disclose your account number, PIN number, or any other account details. Furthermore, you should report any suspicious calls to your bank and tell them to investigate immediately. Finally, check your account statements regularly. If you notice any payment going out which you have no record of, contact your bank and ask them to confirm the accuracy of the statement. Remember, you are a soldier on the front lines in the war against fraud.

- **67.** Who is Jackson Lee?
 - (A) A Silver Manor employee
 - (B) A phone company representative
 - (C) A bank teller
 - (D) A fraud investigator
- **68.** What is the main purpose of the bulletin?
 - (A) To investigate a criminal case
 - (B) To provide banking information
 - (C) To report suspicious behavior
 - (D) To offer precautionary advice
- **69.** Which of the following is NOT mentioned in the message?
 - (A) Phone calls from a stranger
 - (B) Residents in a senior center
 - (C) Statements from a bank
 - (D) Complaints about a building

MANN Consulting

Invoice Date Invoice Number

401-1122 Hilda Ave. March 5, 2014 1005

Vancouver, B.C.

V8V 5M2

Tel: 604.661.6161 Fax: 604.661.6162

Mr. Virgil Cooney Billing Period: Jan. to Dec.

Crown & Associates Project Id: A4A5

1212 Front Street Manager: Check

Victoria, B.C. Project Name: Crown

X2M 3E3

INVOICE

Date	Description	Hours	Rate	Total
SERVICES:				
09/10/13	Dispute resolution	3.00	\$65.50	\$196.50
09/11/13	Conflict management	8.00	\$42.00	\$336.00
09/14/13	Proposal preparation	5.00	\$35.00	\$175.00
09/15/13	Client meeting	2.00	\$50.50	\$101.00
	J.J. Jones & F. B. McDi	vitt		
09/17/13	Public relations	12.50	\$35.50	\$418.75
	Tot	al labor a	amount:	\$1227.25
ADDED EXPENS	SES			
09/14/13	Photo development			\$27.52
09/17/13	Copy services		\$	1.89
	ToA	.1		620 41

Total expense amount: \$29.41

Amount due this invoice:

\$1256.66

- **70.** What is the purpose of this form?
 - (A) To propose a business arrangement
 - (B) To request payment from a client
 - (C) To document work to be done
 - (D) To suggest a course of action
- **71.** What kind of business issued this form?
 - (A) Finance
 - (B) Banking
 - (C) Consulting
 - (D) Advertising
- **72.** Why were extra charges added to the form?
 - (A) For traveling expenses
 - (B) For goods and sales taxes
 - (C) To resolve a dispute
 - (D) To cover minor expenses
- **73.** What can be inferred about Crown & Associates?
 - (A) They specialize in conflict resolution
 - (B) They paid the full amount
 - (C) They received services from Mann Consulting
 - (D) They are a public relations firm

Questions 74—76 refer to the following memo.

MEMO

To: All Cashiers From: Head Office

Topic: Signing in salespeople/salespeople bringing sample products into store

It has come to our attention that some cashiers are not signing in salespeople who are visiting the store. We would like to restate the policy, as it's very simple: Under no circumstance are salespeople allowed to roam the store without signing in first. Once they have signed in, they are given a pass that they are to wear as long as they are in the store.

Secondly, all products—samples or otherwise—brought in by salespeople must be checked in at the time of arrival. This means that salespeople must document the products and samples they intend to leave at the store. With regard to samples being given to employees, the floor manager must approve them before they can be taken out of the store. Those samples that have not been signed off by the manager will be classified as regular merchandise, and taking them out of the store without proof of payment will be considered theft, resulting in dismissal.

- **74.** Who is required to read this memo?
 - (A) Salespeople
 - (B) Customers
 - (C) Managers
 - (D) Cashiers
- **75.** What is the head office concerned about?
 - (A) Unauthorized salespeople in the store
 - (B) Cashiers forgetting to sign-in
 - (C) Theft of merchandise
 - (D) Merchandising problems
- **76.** What should an employee who is given a sample do?
 - (A) Issue a pass
 - (B) Classify the merchandise
 - (C) Request a receipt
 - (D) Speak to a manager

WideNet

Suite 44B, 1 Beaumont Ave, Los Angeles, California, U.S.A May 4, 2014

Mr. Frank Jeffries Long Isle Hedge (LIH) 256-111 West Ave, New York, New York

Dear Mr. Jeffries:

We have received your letter acknowledging receipt of the items we mailed to you and notifying us to cancel shipment of those items that are back ordered. We will issue you a refund as soon as we have completed the necessary paperwork for your account.

We would like to take this opportunity to thank you for shopping through WideNet, the country's largest distributor of computers and printers. Our new catalogue should be arriving at your office shortly, and I believe you will be pleased by some of the excellent choices our buyers have made this season.

Thank you for your patience and understanding and for providing us with the opportunity to be of service to you.

Sincerely,

Franz Macio Accounts Manager

- **77.** Why was this letter written?
 - (A) To acknowledge a cancellation
 - (B) To update an account balance
 - (C) To extend a debt payment
 - (D) To confirm an order
- **78.** What will be sent to Mr. Jeffries?
 - (A) Back-ordered products
 - (B) A reimbursement
 - (C) A shipping document
 - (D) Computers and printers
- **79.** According to the letter, what is the company's primary business?
 - (A) Appliances
 - (B) Accounting
 - (C) Distribution
 - (D) Printing

Questions 80—81 refer to the following definition

"Disposable income" refers to the total income that can be used by households for either consumption, such as buying a car or a sofa, or saving during a given period of time, usually one year. This is the income left over after income taxes and social security taxes are deducted and government transfer payments, like welfare, social security benefits, or unemployment compensation are added.

- **80.** What is NOT included in this definition?
 - (A) How disposable income can be used
 - (B) The duration used in the calculation
 - (C) Examples of obligatory expenditures
 - (D) The amount of government transfer payments
- **81.** When does a household usually have "disposable income"?
 - (A) During times of economic stagnation
 - (B) After mandatory expenses are paid
 - (C) After an economic recession
 - (D) During periods of inflation

QUICKSHIP

SHIPPING RATES WITHIN THE CONTINENTAL UNITED STATES

How fast do we ship our orders?

As long as you place your order by 1:00 p.m. Pacific Time Monday to Friday, and the item is in stock, it will be shipped the same day. When you add the product to your shopping cart, you will see a column on the right indicating how many units we have in stock. If the product is not in stock, there may be a 1-5 day delay in processing and shipping your order.

Super Value (default shipping method, delivery in 1-5 business days): Flat \$12.00 on orders under \$100.00, fee waived on orders over \$100.

Orders under \$100 will be delivered in 1-5 business days using U.S. Postal Service 1st Class or Priority or UPS Ground.

Orders over \$100 will be upgraded to second-day delivery (1-3 business days), using FedEx or UPS.

Express (delivery in 1-2 business days): Flat \$12 waived on orders over \$500. Shipping Method: FedEx Overnight. No P.O. Box allowed.

Please Note: QuickShip does not guarantee overnight delivery. Though we will do our best to send the product ASAP, we can only guarantee delivery within 1-2 days.

U.S. Postal Service (delivery in 1-5 business days): Flat \$8, or waived for orders over \$100.

- **82.** What should customers do to check product availability?
 - (A) View their shopping basket
 - (B) Select Express delivery
 - (C) Order fewer units
 - (D) Contact customer service
- **83.** What information in the instructions is NOT mentioned?
 - (A) Shipping methods
 - (B) Delivery schedule
 - (C) Transportation costs
 - (D) Hours of operation

Come Join Us!

The Twelfth National Computer Products Exhibition and Trade Show

Don't miss out on the Twelfth National Computer Products Exhibition and Trade Show that will be held at the Pusan Exhibition Center April 14-17. This year's exhibition will see the participation of hardware 200 and software vendors exhibiting more than 1,700 products.

The demand for PCs was very strong in South Korea last year, with sales of 2.1 million units, and a year-to-year growth of 14.7%, resulting in a market value of US\$ 1.7 billion. From this it is possible to get a good picture of the present consumer demand and production ability of South Korea's domestic computer market. While still focusing mainly on hardware, the forthcoming exhibition will see the addition of over 22 merchants devoted exclusively to software and the software industry. Call 721-6389 for more information, or come down and check out what the vendors have to offer.

- **84.** For whom is this notice intended?
 - (A) Vendors
 - (B) Reporters
 - (C) Manufacturers
 - (D) Visitors
- **85.** How many hardware dealers will exhibit their products at the exhibition?
 - (A) 22
 - (B) 178
 - (C) 200
 - (D) 1,700
- **86.** Which of the following statements is true about the South Korean computer industry?
 - (A) Sales recently dropped significantly
 - (B) Interest in software remained stable
 - (C) Korean Market share exceeded 10 percent
 - (D) Growth rates continued to improve

Job Seekers Drop Stamps in Favor of the Net

Many employers are telling would-be employees to drop the stamps and send their resumes electronically. This has consequences for the way people work—and search for work. The bottom line is that it's more important than ever for job seekers to prepare a resume that looks good not only on paper but in an email message, too.

Savvy job hunters have long known the value of an electronic resume. Indeed, the Internet has become a mainstream recruiting tool: Job seekers can now browse and apply for thousands of openings through huge online employment boards and corporate sites. Recruiters collect e-resumes, store them in an electronic filing cabinet, and then use keyword searches to match suitable candidates with openings.

Even more important, however, is the extent to which HR managers and executives have become reliant on using email. It was recently reported in Business First magazine that more than two-thirds of human-resource professionals state a preference for e-mailed resumes. Soon, "the only people who won't need a digital resume are those who want to work for employers who don't use computers," says Sandy Cotes, a senior analyst at prestigious marketing the ElectroFile.

The Internet has many sites that show, step-by-step, how to craft the perfect digital resume, but Ms. Cotes suggests spending a little time searching the Internet before deciding on the one that's perfect for you.

- **87.** Why might an executive prefer to receive resumes online?
 - (A) Mailing a resume is time-consuming
 - (B) The pool of applicants is larger
 - (C) They prefer to receive fewer resumes
 - (D) Stamps have become more expensive
- **88.** According to the article, why are job applicants eager to use the Internet?
 - (A) There are more potential positions available
 - (B) Digital resumes are easier to write
 - (C) Job seekers can apply for free
 - (D) Recruiters have created online resume guides
- **89.** What was the result of *Business First* magazine's survey?
 - (A) One-third of HR professionals use the Internet
 - (B) Most recruiters still prefer hard-copy resumes
 - (C) HR professionals email their resumes
 - (D) Two-thirds of HR professionals prefer digital resumes

Questions 90—93 refer to the following press release.

SUNYO has expanded its product line and is now introducing the new Supra oven. From the company that created the *quickcook* category, this new Supra oven cooks delicious tasting food at record-breaking speeds, up to four times faster than a traditional oven. These new ovens are intended to help time-crunched home cooks rediscover the joy of cooking. A perfect combination of speed and versatility, the new Supra ovens offer four cooking modes including *quickcook*, traditional oven, microwave, and warming capabilities. Their accessible above-the-cook-top configuration makes the most of kitchen space and installs with ease.

Unlike traditional ovens, Supra ovens deliver scrumptious quality food with the press of a button. Designed for speed and simplicity of use, Supra ovens come preprogrammed with over a hundred popular recipes. And the new program menu is flexible, allowing you to add your own favorite recipes into the memory program.

Just think, instead of waiting for over an hour to cook a whole chicken, you can have it on your table in less than twenty-five minutes. The Supra also saves time. It eliminates the hassle of preheating and is so easy to clean. The stainless steal interior wipes clean with an all-purpose cleaner and the wipe of a towel.

- **90.** What is the announcement mostly about?
 - (A) New and improved traditional ovens
 - (B) The features of modern stoves
 - (C) An expanded line of ovens
 - (D) Recipes for a new appliance
- **91.** How are the Supra ovens described?
 - (A) Quick and convenient
 - (B) Complex and customizable
 - (C) Large and clean
 - (D) Fast and expensive
- **92.** What does the new "program menu" option allow consumers to do?
 - (A) Request new recipes
 - (B) Access existing recipes
 - (C) Download existing recipes
 - (D) Add new recipes
- **93.** Which of the following is NOT mentioned?
 - (A) Competing
 - (B) Cleaning instructions
 - (C) Cooking times
 - (D) Heating speed

Questions 94—96 refer to the following article.

Preparing and delivering your first public speech can be a daunting affair. You may find it difficult deciding what you want to say and how to say it, or perhaps the thought of speaking before an audience simply scares you. But don't worry! With a carefully thought out and well-practiced speech, anyone can pull a good one off.

The first thirty seconds of your speech are probably the most important. In that brief period of time you must grab the attention of the audience and engage their interest in what you have to say. This can be achieved in several ways. For example, you could raise a thought-provoking question, make an interesting or controversial statement, recite a relevant quotation, or even recount a joke. Once you have the attention of your audience, you should move seamlessly to the middle of your speech.

The best way of clearly imparting to the audience what you want to say is by formulating a series of points that you would like to raise. To give your speech a logical progression, points should be organized so that the latter points build on the previous ones. Don't try to overwhelm your audience with too many points, as that would only confuse them.

Finally, like the opening of your speech, the closing must contain some of your strongest material. You should at least summarize the main points of your speech, providing some further food for thought for your listeners, and leaving your audience with positive memories of your speech.

- **94.** What is the article mainly about?
 - (A) Why speeches are valuable tools of communication
 - (B) Methods used to impart spoken knowledge
 - (C) Successful tips to formulate a speech
 - (D) Ways to logically organize information
- **95.** According to the article, how does one make the body of a speech clear to the audience?
 - (A) By using slides to illustrate points
 - (B) By building on previous material
 - (C) By formulating a serious point
 - (D) By progressing quickly to the end
- **96.** Why is it NOT necessary to be a naturally talented public speaker?
 - (A) Natural talent can be learned
 - (B) Organization and preparation is key
 - (C) Capturing the audience's attention is enough
 - (D) Summarizing key points is adequate

Questions 97—100 refer to the following article.

Many corporations run on the assumption that adding an all night shift is good for the bottom line because they can turn out twice as much product. But it turns out that the nightshift is not so much of a good deal after all.

A recent study by a German-based consultancy firm, which advises some of Europe's biggest corporations on how to manage their extended-hours operations, shows that maintaining the practice may be costing companies a steep \$150 billion annually.

The researchers discovered that no matter how many cups of coffee workers might drink, their bodies are telling them it's time to sleep when employers need them to be at their best. Night-shift workers make five times as many serious mistakes and are 20 percent more likely to suffer severe accidents, the study found. Those on the overnight shift also have a significantly higher incidence of obesity and diabetes, costing employers billions in health care costs.

But some companies are changing their outlook. For example, in 2002, Bridge Pulp and Paper Inc. increased by four hours its midnight shift, enabling its employees to take longer breaks. As a result, the company increased its productivity by 17 percent and accidents dropped by a stunning 60 percent. And though some companies still aren't willing to acknowledge the change, perhaps the legal profession will: a Berlin judge recently found FlowRail, a locomotive company, liable for \$20 million in damages after it was discovered that one of its employees was only operating on three hours of sleep when he caused an accident that injured dozens of passengers.

- **97.** What is the main topic of the article?
 - (A) The consequences of working overtime
 - (B) Overtime and work-related stress
 - (C) Increased productivity on the night shift
 - (D) Problems with the night shift
- **98.** What did Bridge Pulp and Paper Inc. do?
 - (A) They lowered productivity.
 - (B) They ended the night shift.
 - (C) They tended breaks.
 - (D) They reduced damages.
- **99.** What is a potential problem for companies that wish to continue using traditional night shifts?
 - (A) The government could revoke their licenses.
 - (B) Their employees may take longer breaks.
 - (C) Their legal bills could increase.
 - (D) Fewer workers may be willing to work at night.
- **100.** How might companies improve night productivity?
 - (A) Implement a modified work schedule.
 - (B) Encourage governments to change labor laws.
 - (C) Provide free coffee to the night shift.
 - (D) Reduce health care costs.

Answer Key

Part I					Part II			Part III							
1	В	17	D	33	A	41	D	57	В	61	D	76	D	92	D
2	C	18	A	34	В	42	В	58	A	62	D	77	A	93	A
3	В	19	D	35	A	43	C	59	В	63	A	78	В	94	C
4	A	20	В	36	D	44	D	60	С	64	В	79	С	95	В
5	С	21	D	37	В	45	A			65	С	80	D	96	В
6	D	22	С	38	C	46	A			66	В	81	В	97	D
7	A	23	В	39	C	47	A			67	A	82	A	98	C
8	D	24	A	40	В	48	В			68	D	83	D	99	C
9	A	25	C			49	A			69	D	84	D	100	A
10	В	26	С			50	D			70	В	85	В		
11	C	27	D			51	A			71	С	86	D		
12	D	28	A			52	В			72	D	87	В		
13	В	29	D			53	A			73	С	88	A		
14	A	30	В			54	В			74	С	89	D		
15	В	31	В			55	С			75	A	90	С		
16	D	32	С			56	A					91	A		